



Post Title:	Learning Support Assistant Grade TA2
Terms & Tenure:	27.5 hours per week, 5 days per week, Grade TA2 (Pts 5-6) + TEDs
Line Manager:	Classroom Teacher and SEN Coordinator
Staff Supervised:	None

Purpose of the Role

To support the classroom teacher with their responsibility for the development and education of children, including those with special physical, emotional and educational needs, by utilising detailed knowledge and specialist skills.

Responsibilities

All responsibilities will be under the direction of the education plan provided by the classroom teacher or SEN Coordinator.

- The supervision of the activities of individuals or groups of students to ensure their safety and facilitate their physical, social and emotional development.
- Use specialist skills to undertake those activities necessary to meet the physical, social and emotional needs of individuals and groups of students.
- Use specialist skills to foster the intellectual, emotional and social development of students.
- To undertake those activities necessary to meet the physical, social and emotional needs of individuals and groups of students, including those with special educational, physical and emotional needs.
- Undertake those activities necessary to foster the intellectual, emotional and social development of students.
- Within competence, to assist the teacher in the delivery of educational and developmental schemes of work.
- To monitor individual student's progress in relation to their achievements, learning targets and emotional development and report to classroom teacher and/or SEN Coordinator.
- Actively engage in the delivery of schemes of work in subject areas and support individuals and groups of students in the completion of tasks.
- To assist the teacher in maintaining a positive learning environment for all students.
- To assist the classroom teacher in the planning and modifying of schemes of work for individuals and groups of students.

General and review

To understand and be prepared to support the ethos of the school by:

- Promoting good relationships with students, parents, colleagues, governors, LA and agency staff and visitors to the school.
- Promoting high standards of student behaviour inside the classroom and around the school generally, following the school's behaviour policy.
- Promoting high standards of personal presentation and conduct, including being punctual and using social network media appropriately.

- Completing training in the relevant areas to meet all safeguarding and health and safety standards as advised by CWLC and government policy.
- Being aware of all matters of health and safety related to the working environment.

This job description is not necessarily a comprehensive definition. It will be reviewed periodically and when appropriate. It may be subject to change or modification at any time after consultation.

Christopher Whitehead Language College and Sixth Form has a strong commitment to achieving equality of opportunities in its service to the community and the employment of people and expects all employees to understand, comply with and promote its policies in their own work.

Christopher Whitehead Language College and Sixth Form is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Any offer of employment to this post will be subject to receipt of a satisfactory enhanced disclosure from the Disclosure Barring Service, Children's Barred List Check, Section 128 check where applicable, identity checks, medical clearance, proof of qualifications, satisfactory references and eligibility to work in the UK checks.

As part of our recruitment processes, in accordance with statutory guidance KCSIE 2022, an online search will be carried out on all shortlisted candidates. Those shortlisted for interview will also be required to complete a self-declaration of their criminal record or information that would make them unsuitable to work with children.

Whether or not the role is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. If the role is exempt, certain spent convictions and cautions are 'protected', so they do not need to be disclosed, and if they are disclosed, we cannot take them into account.